

**GREEN DOLPHIN COMMONS, INC.**  
**CLUBHOUSE RESERVATION AGREEMENT**

GENERAL INFORMATION

1. Owners or lessees may reserve the clubhouse for private events and must be in attendance for the duration of the event. all events must be of a nature that could be hosted in your own home. Maximum number of guests allowed for any event is 25. The Green Dolphin Commons General Liability Terms & Conditions mandate that a separate special events insurance policy be purchased for every private event held by an owner or lessee.  
ABSOLUTELY NO EXCEPTIONS WILL BE MADE TO THIS REQUIREMENT.
2. A Special Events Policy may be ordered by contacting <https://www.theeventhelper.com/>.
3. The clubhouse is available every day of the year for events between 8:00 am and 10:00 pm
4. Events are scheduled on a first come first serve basis.
5. Reservations are for the MAIN HALL, KITCHEN, BRIDGE ROOM and REST ROOMS only! Attendees are not allowed in any other areas of the clubhouse.
6. You may use the refrigerator for cooling food.
7. There is no cooking of any kind allowed.
8. All vehicles must be parked in appropriate, marked parking spots. absolutely – no parking on the grass, street or sidewalks. parking is restricted in all other areas unless you have permission from an owner. Please leave quietly.
9. The air conditioner temperature is pre-set at 78°. If you adjust the temperature, please return it back to 78° when you leave.
10. Ceiling fan controls are mounted near the sliding doors.
11. Any wall decorations must be cleared with the Secretary.
12. If the event is to be catered and the caterer’s personnel are on the premises, a copy of the caterer’s Certificate of Insurance must be received by the Secretary at least 10 days prior to the event.
13. You are responsible for leaving the clubhouse in as good or better condition than you found it. All trash must be taken out and disposed of in your association trash bin, and all doors locked by 11:00P.M.
14. Prior approval for any such event must be obtained from the Secretary and event scheduled at least four (4) weeks in advance.
15. A deposit of two hundred and fifty dollars (\$250.00) payable to Green Dolphin Commons must be provided with each request. The \$250.00 will be returned not more than fourteen (14) days after the event, providing all the above provisions are met and the premises passes an inspection.

I AGREE TO THE ABOVE TERMS AND UNDERSTAND THAT I WILL LOSE MY DEPOSIT IF I VIOLATE ANY OF THESE RULES AND REGULATIONS, A COPY OF WHICH I HAVE IN MY POSSESSION.

\_\_\_\_\_

Signature

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Date

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DATE OF EVENT \_\_\_\_\_ TIME: FROM \_\_\_\_\_ TO \_\_\_\_\_

DEPOSIT REC: \$250.00 CHECK # \_\_\_\_\_

TYPE OF EVENT \_\_\_\_\_ # OF GUESTS \_\_\_\_\_

WILL FOOD & DRINKS BE SERVED? Yes  No  ALCOHOL? Yes  No

IS THIS EVENT FOR GREEN DOLPHIN PARK RESIDENTS ONLY? Yes  No

MAIN HALL  BRIDGE ROOM  KITCHEN

SPECIAL EVENTS CERTIFICATE ISSUED: \_\_\_\_\_ By: \_\_\_\_\_  
(Date)

APPROVAL DATE: \_\_\_\_\_ BY: \_\_\_\_\_

Return this Application to:  
Green Dolphin Commons  
PO Box 1591, 1250 So. Pinellas Ave.  
Tarpon Springs, Florida 34689  
Phone: 727 723-5218  
Email: [greendolphincommons@gmail.com](mailto:greendolphincommons@gmail.com)